

Memorandum



CITY OF DALLAS

DATE October 19th, 2018

TO Ground Transportation Providers @ Dallas Love Field

SUBJECT Ground Transportation Registration Compliance

Love Field Airport would like to encourage compliance of Ground Transportation Service Registration, and AVI tag fee processes as required by Dallas City Ordinance.

All companies, drivers and vehicles performing Ground Transportation at Love Field Airport must comply with Chapter 5 Article II - City Ordinance for Ground Transportation Services at Love Field Airport. Transportation for Hire Drivers, Vehicles and Companies regulated by Chapter 47A must also comply with Chapter 5 per Chapter 47A SEC. 47A-2.2.12. DRIVER REGULATIONS.

All parties must register to provide services as defined in Chapter 5 SEC. 5-62. A critical part of the terms of registration is registering your AVI tag with the Ground Transportation Office, and paying ground transportation trip fees.

SEC. 5-62. REGISTRATION OF GROUND TRANSPORTATION SERVICE AT THE AIRPORT.

(a) Registration application.

(1) To obtain a ground transportation service certificate of registration, a person must submit an application to the director on a form provided for that purpose. The applicant must be the person who will own or operate the proposed ground transportation service.

(2) The registration application must include or be accompanied by:

(F) **proof showing the purchase or authorized use of a valid AVI tag for each courtesy vehicle or transportation-for-hire vehicle to be operated at the airport;**

(H) any other information requested by the director that is reasonably necessary to determine the qualifications of the applicant to perform ground transportation service at the airport.

Note: The AVI Tag definition per Chapter 5: "AVI TAG means an electronic automatic vehicle identification tag issued by the North Texas Tollway Authority that is registered with the airport's ground transportation office"

Ground Transportation Service trip fees are required to be paid through the North Texas Tollway Authority system, as applicable.

SEC. 5-63. FEES.

(a) A person performing ground transportation service at the airport shall pay the following fees to the director:

(1) Decal fees. An annual decal fee of \$15 will be charged for each courtesy vehicle or transportation-for-hire vehicle operated at the airport that does not have a current, valid City of Dallas vehicle permit issued under Chapter 47A of this code, by a ground transportation service operating at the airport. The fee to replace a decal that has been lost, stolen, or mutilated is \$15.

(2) Trip fees. Each courtesy vehicle not operating under an airport concession contract and each transportation-for-hire vehicle will be charged \$2.50 per trip per vehicle. Courtesy vehicles operating under an airport concession contract will not be charged a trip fee.

(b) The director shall establish rules and regulations governing the time and manner in which the fees required by this section must be paid. (Ord. Nos. 26492; 29596; 29721)

In order to pay fees an AVI tag must be linked to a NTTA Account with 1) a valid credit card and 2) a positive account balance. The account balance must be large enough to pay fees during NTTA credit card rebill cycles. If an account holder does not maintain a positive balance, trip fees will not be paid.

Unpaid fees resulting in monies owed to the City prior to the annual registration date will result in denial of registration. Failure to pay any fee required by this article at the time, or in the manner required by this article, or as approved by the director, may result in suspension or revocation of registration.

A registration holder whose certificate of registration has been revoked is not eligible to reapply for another ground transportation service certificate of registration before the expiration of 24 months after the date of revocation.

SEC. 5-62. REGISTRATION OF GROUND TRANSPORTATION SERVICE AT THE AIRPORT.

(b) **Issuance and denial of registration.**

(1) The director shall issue a certificate of registration to the applicant, unless the director determines that the applicant:

(E) owes the city money relating to the operation of ground transportation service at the airport.

(c) **Suspension or revocation of registration.**

(1) The director may suspend or revoke a certificate of registration if the director determines that:

(B) the holder, or any operator of a courtesy vehicle or transportation-for-hire vehicle authorized under the holder's registration, failed to pay any fee required by this article at the time or in the manner required by this article or approved by the director;

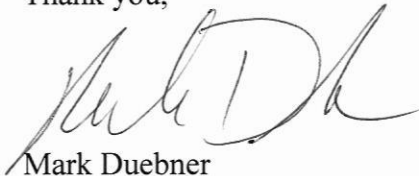
(5) A holder whose certificate of registration has been revoked is not eligible to reapply for another ground transportation service certificate of registration before the expiration of 24 months after the date of revocation or, in the case of an appeal, the date the permit and license appeal board affirms the revocation.

Love Field wants to ensure equity for all Ground Transportation Service providers, and encourage compliance with City Ordinance.

Please email avigroundtransportion@dallascityhall.com, or call 214-671-1297 with any questions regarding AVI tag use, fees, or the registration of Ground Transportation Service at Love Field.

Best Regards,

Thank you,



Mark Duebner
Director of Aviation
City of Dallas